

RESOLUTION NO. 2308-23

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF WESTLAKE VILLAGE
ADOPTING AND APPROPRIATING FUNDS
FOR OPERATING AND CAPITAL BUDGETS
FOR FISCAL YEAR COMMENCING JULY 1, 2023
CLOSING APPROPRIATIONS FOR FISCAL YEAR 2022-2023,
DELEGATING CONTRACT EXECUTION AUTHORITY, AND
ESTABLISHING THE APPROPRIATIONS LIMIT
AS REQUIRED BY THE CALIFORNIA CONSTITUTION**

WHEREAS, the City Manager has presented to the City Council the recommended operating and capital budgets for Fiscal Year 2023-24; and

WHEREAS, the City Council has reviewed the preliminary budget as presented by the City Manager at the City Council meeting on June 14, 2023; and

WHEREAS, the City Council considered the recommended budget on June 14, 2023; and

WHEREAS, copies of the recommended budget as presented by the City Manager are on file in the office of the City Clerk and such budget is made a part of this Resolution as Attachment A.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WESTLAKE VILLAGE DOES HEREBY RESOLVE AS FOLLOWS:

1. The budget set forth in Attachment A is adopted as the operating and capital budgets of the City of Westlake Village for the fiscal year commencing July 1, 2023 and ending June 30, 2024 consisting of the estimated and anticipated revenues and expenditures for such fiscal year.
2. There are appropriated for obligation and expenditure by the City Manager the amounts shown for the various departmental accounts as set forth in Attachment A. All obligations and expenditures shall be incurred and made in the manner provided by the provisions of state law and the City's ordinances, resolutions, and procedures.
3. Subject to the further provisions of this Resolution, the appropriations above constitute the maximum amounts allowed for obligation and expenditure by the City Manager for respective departmental accounts outlined in the expenditure detail section of Attachment A.

4. The City Manager is authorized to employ during the fiscal year fourteen full-time positions and/or three part-time positions consistent with Resolution No. 2308-23.
5. The following monthly salary ranges for the City's elected/appointed officials are approved and shall remain in effect until modified by the City Council.

<u>Elected/Appointed Officials</u>	<u>Amount</u>
City Councilmember	\$ 300.00 (monthly stipend,
Treasurer	per ordinance)

6. The following monthly salary ranges for the City's full-time positions are approved and shall remain in effect until modified by the City Council.


<u>Position (Job Title)</u>	<u>Range</u>
City Manager	\$ 23,591.30 (monthly amount, per contract – Effective March 11, 2022)
Assistant City Manager	\$ 12,562 - \$ 19,759
Finance Director	\$ 12,300 - \$ 18,560
Planning Director	\$ 12,300 - \$ 18,560
Administrative Services Director	\$ 12,300 - \$ 18,560
Deputy City Manager	\$ 10,097 - \$ 18,560
Finance/Accounting Manager	\$ 7,968 - \$ 12,929
Assistant to the City Manager	\$ 7,895 - \$ 11,918
City Clerk/Assistant to City Manager	\$ 7,837 - \$ 12,464
Senior Planner	\$ 7,628 - \$ 11,513
Public Works Manager	\$ 7,347 - \$ 11,100
Senior Administrative Analyst	\$ 7,346 - \$ 11,088
Community Services Manager	\$ 6,985 - \$ 10,839
Administrative Analyst	\$ 6,834 - \$ 10,312
Associate Planner	\$ 6,134 - \$ 9,659
Assistant Planner	\$ 5,706 - \$ 8,985
Accountant II	\$ 6,238 - \$ 10,399
Lead Public Services Inspector	\$ 5,656 - \$ 8,545
Public Services Inspector	\$ 5,656 - \$ 8,194
Community Services Coordinator	\$ 5,334 - \$ 8,129
Administrative Assistant III/Deputy City Clerk	\$ 5,091 - \$ 8,019
Administrative Assistant II	\$ 4,940 - \$ 7,458
Community Services Specialist	\$ 4,769 - \$ 7,202
Administrative Assistant I	\$ 4,599 - \$ 6,941

7. The following hourly salary ranges for the City's part-time positions are approved and shall remain in effect until modified by the City Council.

<u>Position (Job Title)</u>	<u>Range</u>
Public Works Inspector	\$ 37.99 - \$ 47.27
Community Preservation Officer	\$ 37.99 - \$ 47.28
Community Services Specialist	\$ 27.51 - \$ 41.55


8. Specific intra-fund transfers and carry-overs as presented in the operating budget for Fiscal Year 2023-24 as provided in "Fund Balance Statements" included as part of Attachment A are approved and authorized.
9. Pursuant to Article XIII B of the California Constitution, the City Council establishes appropriation limits for the current fiscal year as set forth in Attachment A.
10. In accordance with Section 2.1.070(N) of the Municipal Code, to implement annual City programming and events, the City Manager is authorized to execute Professional Service Agreements as set forth in Attachment A subject to the specified contract limit:

PASSED, APPROVED, AND ADOPTED this 14th day of June, 2023.



Ray Pearl, Mayor

ATTEST:



Antoinette Mann, City Clerk

Attachment A – Annual Budget Fiscal Year 2023-2024