



RAY PEARL  
Mayor

NED E DAVIS  
Mayor Pro Tem

KELLY HONIG  
Councilmember

SUSAN McSWEENEY  
Councilmember

BRAD HALPERN  
Councilmember

## AGENDA Regular Meeting of the City Council

CITY OF WESTLAKE VILLAGE  
City Council Chambers  
31200 Oak Crest Drive  
Westlake Village, CA 91361

**WEDNESDAY, October 25, 2023 - 6:30 p.m.**

### **PUBLIC PARTICIPATION OPTIONS:**

This meeting will be conducted in a hybrid model. Members of the public may join this meeting virtually or attend in-person in the Council Chambers.

Written comments may be emailed to the City Clerk's Office at [antoinette@wlv.org](mailto:antoinette@wlv.org) no later than 12:00 p.m. on the meeting date. Written comments will be provided to City Council prior to the meeting and posted at <https://www.wlv.org/569/City-Council-Supplemental-Packets>

**Please click the link below to join the webinar:**

**<https://us02web.zoom.us/j/81274023542>**

**Webinar ID: 812 7402 3542**

One Tap Mobile:

+16694449171,,81274023542# OR +16699009128,,81274023542#

Telephone:

+1 669 444 9171 OR +1 669 900 9128 OR +1 346 248 7799

Virtual participants will be muted until recognized at the appropriate time by the Mayor or the meeting chairperson. The meeting host will announce when individuals wishing to speak must "raise their hand", at which time they will be unmuted.

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*In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (818) 706-1613 at least 48 hours prior to the meeting.*

*Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the City to the City Council less than 72 hours prior to that meeting are available for public inspection at City Hall (31200 Oak Crest Drive, Westlake Village) during normal business hours and are posted on the City's Website - <https://www.wlv.org/569/City-Council-Supplemental-Packets>.*

**CALL TO ORDER:** 6:30 p.m.

**PLEDGE OF ALLEGIANCE:**

**ROLL CALL:** Councilmembers Halpern, McSweeney, Honig, Mayor Pro  
Tem Davis, Mayor Pearl

**APPROVAL OF AGENDA:**

**APPROVAL OF MINUTES:**

Minutes of October 11, 2023 City Council Closed Session and City Council Regular Meetings

**SPECIAL PRESENTATIONS/CEREMONIAL MATTERS:**

1. **Agoura High School Principal, Garrett Lepisto, Welcome and Introduction**
2. **Business of the Quarter Recognition from the City and the Greater Conejo Valley Chamber of Commerce, 2023 4<sup>th</sup> Quarter, presented to Glass Arts Collective**

**PUBLIC COMMENTS:** *Members of the public may address the City Council on items not on the printed agenda. Please observe the time limit of three minutes. Members of the public may offer comment telephonically or otherwise electronically by using Zoom teleconference service options as listed on Page 1 of this agenda. When attending in-person, complete a Speaker Card and submit it to the City Clerk prior to the meeting starting.*

**COUNCIL RESPONSE:**

**STAFF COMMENTS:**

**COUNCIL COMMENTS:**

**MONTHLY DEPARTMENTAL REPORTS:**

1. [Sheriff's Department Report](#)
2. [Fire Department Report](#)
3. Chamber of Commerce Report
4. [Library Report](#)

**CITY COUNCIL COMMITTEE REPORTS:** *Reports on City Council Committee meetings held.*

1. **ADMINISTRATIVE COMMITTEE – KINDNESS AWARD CRITERIA** - Adopt the Guidelines for the Annual Cecilia DePippo Kindness Award.
2. **CULTURAL RECREATION COMMITTEE – COMMUNITY PARK PICKLEBALL COURTS PROJECT —CONSIDERATION OF APPROVAL OF CONSTRUCTION CONTRACT AWARD, DESIGN SUPPORT SERVICES CONTRACT AMENDMENT, MEASURE A GRANT FUNDING APPLICATION, COMMUNITY BENEFIT FEE APPROPRIATION, AND CEQA EXEMPTION DETERMINATION; RESOLUTION NO. 2323-23** - Determine the Community Park Pickleball Courts Project is exempt from CEQA, adopt Resolution No. 2323-23 authorizing filing of an application for \$271,798 of Measure A funds; appropriate \$91,723 of Community Benefit Fee to this project; award a construction contract in the amount of \$605,388 to Pacific Tennis Courts Inc.; authorize the City Manager to approve construction change orders up to \$60,400; approve Amendment No. 3 in the amount of \$11,300 to the Professional Services Agreement with RRM for construction support services; and authorize the Mayor to execute the contract documents on behalf of the City.

**RESOLUTION NO. 2323-23:** RESOLUTION OF THE CITY OF WESTLAKE VILLAGE APPROVING THE FILING OF AN APPLICATION FOR GRANT FUNDS FROM THE LOS ANGELES COUNTY REGIONAL PARK AND OPEN SPACE DISTRICT FOR MEASURE A FUNDING FOR THE COMMUNITY PARK PICKLEBALL COURTS PROJECT

The Pickleball Plans can be accessed on the City's website at:  
<https://www.wlv.org/DocumentCenter/View/4136/WLV---Pickleball-Bid-Plans-Final>

**PUBLIC HEARINGS:**

1. **INTRODUCTION OF ORDINANCE AMENDING SECTION 9.14.050 OF CHAPTER 9.14 AND SECTION 9.25.020 OF CHAPTER 9.25 OF ARTICLE 9 OF THE WESTLAKE VILLAGE MUNICIPAL CODE PERTAINING TO REGULATIONS FOR FENCING, WALLS, AND GATES; ORDINANCE NO. 305-23** - Waive the full reading and introduce Ordinance No. 305-23 and schedule the second reading on November 8, 2023.

**ORDINANCE NO. 305-23:** AN ORDINANCE OF THE CITY OF WESTLAKE VILLAGE AMENDING THE WESTLAKE VILLAGE MUNICIPAL CODE TO UPDATE ARTICLE 9 ZONING REGULATIONS, CHAPTER 9.14, SECTIONS 9.14.050, AND CHAPTER 9.25 SECTION 9.25.020 AND APPROVING A CEQA EXEMPTION DETERMINATION

**MONTHLY IN-HOUSE DEPARTMENTAL REPORTS:**

1. **Engineering Department Report**
2. **Planning Department Report**
3. **Cultural Recreation Report**

**CONSENT CALENDAR:** Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. Unless otherwise requested by a Councilmember, there will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Calendar and will be considered separately.

**APPROVAL OF WARRANTS:** Warrants effective October 15, 2023 in the amount of \$461,124.87

**GENERAL BUSINESS:**

1. **ADOPTION OF ADMINISTRATIVE RULE NO. 2023-001 PERTAINING TO THE SOLID WASTE MANAGEMENT ORDINANCE** - Adopt Administrative Rule No. 2023-001 and find that the administrative rule is exempt from the California Environmental Quality Act.

**ADMINISTRATIVE RULE 2023-001:** Occasional Construction and Demo Haulers are not required to collect fees pursuant to Westlake Village Municipal Code Section 5.3.150 or any associated City Council Resolutions (including Resolution Nos. 586 and 1438-08).

2. **APPOINTMENT OF INTERIM CITY TREASURER; RESOLUTION NO. 2324-23** - Adopt Resolution 2324-23, appointing Assistant City Manager Josephine Wilson as the Interim City Treasurer.

**RESOLUTION NO. 2324-23:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE VILLAGE APPOINTING JOSEPHINE WILSON AS INTERIM CITY TREASURER

**OLD BUSINESS:**

1. **CONDITIONAL USE PERMIT NO. 23-003; RESOLUTION NO. 2325-23** - Adopt Resolution No. 2325-23, approving Conditional Use Permit No. 23-003, determine it is exempt from CEQA and reauthorize the sale of beer, wine, and distilled spirits for onsite and offsite consumption in conjunction with the operation of a restaurant located at 30770 Russell Ranch Road Suite G.

**RESOLUTION NO. 2325-23:** A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE VILLAGE APPROVING CONDITIONAL USE PERMIT NO. 23-003 TO REAUTHORIZE THE SALE OF BEER, WINE, AND DISTILLED SPIRITS FOR ONSITE AND OFFSITE CONSUMPTION IN CONJUNCTION WITH THE OPERATION OF A RESTAURANT LOCATED AT 30770 RUSSELL RANCH ROAD, SUITE G

2. **APPROVAL OF A RESOLUTION AUTHORIZING USE OF SUMMARY CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT PURPOSES AND CRIMINAL BACKGROUND CHECK POLICY; RESOLUTION NO. 2326-23** - Adopt Resolution No. 2326-23 authorizing use of State and local summary criminal history information pursuant to Penal Code sections 11105(b)(11) and 13300(b)(11) for employment related purposes; and, approve the Criminal Background Check Policy.

**RESOLUTION NO. 2326-23** - A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WESTLAKE VILLAGE AUTHORIZING ACCESS TO CRIMINAL HISTORY INFORMATION FOR EMPLOYMENT PURPOSES AND SUBMISSION OF AN APPLICATION FOR SUCH ACCESS TO THE CALIFORNIA DEPARTMENT OF JUSTICE

**NEW BUSINESS:**

1. **APPROVAL OF PROFESSIONAL SERVICES AGREEMENT WITH CIVIC SOLUTIONS, INC. FOR ON-CALL PLANNING SERVICES** - Approve the Professional Services Agreement with Civic Solutions, Inc., authorize the Mayor to execute the agreement, and find that the agreement is exempt from the California Environmental Quality Act.

**ADJOURNMENT:**

This agenda was posted on Thursday, October 19, 2023 at 4:00 p.m. on the City's website and in the Posting Board at City Hall.

Amended 10/20/2023, 8:40 pm to add link  
under CR2 to Pickleball Plans

*Antoinette M Mann*  
City Clerk  
October 19, 2023

Agenda and Staff Reports are posted on the City's Website- Click on Public Meeting Agendas or [www.wlv.org/agendacenter](http://www.wlv.org/agendacenter)

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Watch the City Council Meeting Video LIVE or to rewatch a prior meeting video, click "City Council Agendas, Minutes & Video" ([http://westlakevillage.granicus.com/viewpublisher.php?view\\_id=8](http://westlakevillage.granicus.com/viewpublisher.php?view_id=8)) City Council meetings can be seen live on WVTV Channel 10 or via web streaming on [www.wlv.org](http://www.wlv.org)