

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name

CITY OF WESTLAKE VILLAGE

Division, Department, or Region (if applicable)

31200 OAK CREST DRIVE

Street Address

WESTLAKE VILLAGE, CA 91361

Area Code/Phone Number

818-706-1613

E-mail

beth@wlv.org

Agency Contact (name and title)

Beth Schott, City Clerk

Date Stamp

JAN 5 2009

California Form 801

For Official Use Only

Amendment (explain in comment section)

Date of Original Filing: (month, day, year)

2. Donor Name and Address

Individual

Last Name

First Name

Other

WILLBAIN

Name

374 Poli St., #101, Ventura, CA 93001

Address

City

State

Zip Code

City Engineer

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

See Attached

\$ 2830.47

Name

Amount

Name

Amount

3. Payment Information

Date and Amount of Payment (other than travel)

12/15/08

(month, day, year)

\$ 2830.47

(Round to whole dollars)

Travel Payment Information (Round to whole dollars)

Location of Travel

Date(s) of Travel

\$ Transportation Expenses

\$ Lodging Expenses

\$ Meal Expenses

\$ Other Expenses

\$ Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

DINNER FOR CITY COUNCIL, STAFF AND CONTRACT STAFF

Identify the officials for whom the payment was used:

SEE PAGE TWO

Last Name

First Name

Title

Department/Division

Last Name

First Name

Title

Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

Signature of Agency Head or Designee

Raymond B. Taylor

Print Name

City Manager

Title

1/5/09

(month, day, year)

Comment: (Use this space or an attachment for any additional information.)

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<b>1. Agency Name</b> CITY OF WESTLAKE VILLAGE		Date Stamp	<b>California Form 801</b> For Official Use Only
Division, Department, or Region (if applicable) 31200 OAK CREST DRIVE		JAN 5 2009	
Street Address WESTLAKE VILLAGE, CA 91361		CITY OF WESTLAKE VILLAGE WESTLAKE VILLAGE, CALIFORNIA	
Area Code/Phone Number 818-706-1613	E-mail beth@wlv.org	<input type="checkbox"/> Amendment (explain in comment section)	
Agency Contact (name and title) Beth Schott, City Clerk		Date of Original Filing: _____ (month, day, year)	

2. Donor Name and Address

Individual \_\_\_\_\_  Other Richards Watson & Gershon

355 S. Grand Ave., 40th Floor, Los Angeles, CA 90071-3101

Address City State Zip Code

City Attorney

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

<u>See Attached</u>	\$ <u>2830.47</u>	_____	\$ _____
Name	Amount	Name	Amount

3. Payment Information

Date and Amount of Payment (other than travel) 12/15/08 \$ \$2830.47

(month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel \_\_\_\_\_

_____	\$ _____	\$ _____	\$ _____	\$ _____	\$ _____
Date(s) of Travel	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses	Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

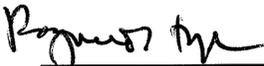
DINNER FOR CITY COUNCIL, STAFF AND CONTRACT STAFF

Identify the officials for whom the payment was used:

<u>SEE PAGE TWO</u>	_____	_____	_____
Last Name	First Name	Title	Department/Division
_____	_____	_____	_____
Last Name	First Name	Title	Department/Division

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	<u>Raymond B. Taylor</u>	<u>City Manager</u>	<u>1/5/09</u>
Signature of Agency Head or Designee	Print Name	Title	(month, day, year)

Comment: (Use this space or an attachment for any additional information.)

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1. Agency Name

CITY OF WESTLAKE VILLAGE

Division, Department, or Region (if applicable)

31200 OAK CREST DRIVE

Street Address

WESTLAKE VILLAGE, CA 91361

Area Code/Phone Number

818-706-1613

E-mail

beth@wlv.org

Agency Contact (name and title)

Beth Schott, City Clerk

Date Stamp

JAN 5 2009

CITY OF WESTLAKE VILLAGE  
WESTLAKE VILLAGE, CALIFORNIA

California Form 801

For Official Use Only

Amendment (explain in comment section)

Date of Original Filing: \_\_\_\_\_  
(month, day, year)

2. Donor Name and Address

Individual

Last Name

First Name

Other

Interwest Consulting Group

Name

9519 Chamberlain St., Ventura, CA 93004

Address

City

State

Zip Code

City Traffic Engineer

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

See attached

\$ 1000

Name

Amount

Name

Amount

3. Payment Information

Date and Amount of Payment (other than travel)

12/15/08

(month, day, year)

\$ 1000

(Round to whole dollars)

Travel Payment Information (Round to whole dollars)

Location of Travel

Date(s) of Travel

\$

Transportation Expenses

\$

Lodging Expenses

\$

Meal Expenses

\$

Other Expenses

\$

Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

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Title

Department/Division

Last Name

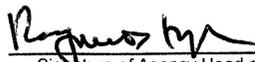
First Name

Title

Department/Division

4. Verification

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Signature of Agency Head or Designee

Raymond B. Taylor

Print Name

City Manager

Title

1/5/09

(month, day, year)

Comment: (Use this space or an attachment for any additional information.)

**CALIFORNIA FORM 801**  
**December 15, 2008**

## 3. Payment Information

Identify the officials for whom the payment was used:

<u>Last Name</u>	<u>First Name</u>	<u>Title</u>
Biery	Bob	City Treasurer/Finance Officer
Boga	Terence	City Attorney
Borchard	Cindy	Deputy Finance Officer
Brown	Audrey	Assistant City Manager
Davis	Ned	Councilmember
Hughes	Roxanne	Deputy City Engineer
Kallman	Kerry	Administrative Analyst
Klessig	Philippa	Councilmember
Knipe	John	City Engineer
Martin	Tom	Captain - LA County Sheriff's Department - Lost Hills Station
Rutherford	Mark	Mayor Pro Tem
Schott	Beth	City Clerk
Slavin	Bob	Mayor
Taylor	Ray	City Manager
Theobald	Bob	Planning Director
Warot	Al	Special Planning Advisor
Wessel	Mark	City Traffic Engineer
Wiener	Larry	Assistant City Attorney
Wolfe	Scott	Senior Planner

## Beth Schott

---

**From:** Kerry Kallman  
**Sent:** Monday, December 29, 2008 9:40 AM  
**To:** 'TBoga@rwglaw.com'; 'Michael Wright'  
**Cc:** Beth Schott  
**Subject:** Holiday Party entertainment Checks

Hi Everyone-

Thanks again for you support on this years holiday party. Everyone has agreed that this one a great new location and the party was a huge success.

The entertainment cost \$400. After calculating what everyone paid for the room and the restaurant the payment for entertainment breaks down as follows:

RWG \$289.47  
Willdan \$110.53.

Can you process a check for you amount made out to Luis Oliart and mail it to me at City Hall?

Let me know if you have any questions.

Happy New Year!

Kerry Kallman  
Administrative Analyst  
City of Westlake Village  
31200 Oak Crest Dr.  
Westlake Village, CA 91362  
818-706-1613  
[www.wlv.org](http://www.wlv.org)

BOCCACCIO'S  
32123 WEST LINDERO CANYON ROAD  
WESTLAKE VILLAGE CA 91361  
818-889-8300

800005 HAMID S

Chk 9475      Dec15'08 05:36PM    Gst 0

**DINE IN**

60 WEST BUFFET

1 OPEN HOT                      2800.00  
\$GRATUITY                        560.00

SUBTOTAL                        2800.00

SERVICE CHRG                    560.00

TAX                                231.00

09:21PM TOTAL DUE            3591.00

50.00

3541.00

1000.00

2541.00

BOCCACCIO'S  
32123 WEST LINDERO CANYON ROAD  
WESTLAKE VILLAGE CA 91361  
818-889-8300

Date:                      Dec15'08 09:37PM

Card Type:                VISA /MC

Acct #:                    XXXXXXXXXXXXX8202

Exp Date:                XX/XX

Auth Code:                03598B

Check:                    9475

Server:                    800005 HAMID S

Ref Number:                835005000027

LAURENCE S

WIENER

Subtotal:                    2541.00

TIP \_\_\_\_\_

TOTAL \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE

I AGREE TO PAY THE ABOVE TOTAL  
ACCORDING TO MY CARD ISSUER  
AGREEMENT!

# WESTLAKE YACHT CLUB

32123 Lindero Canyon Road  
Westlake Village, CA 91361  
(818) 991-4228

To:  
City of Westlake Village ✓  
31200 Oak Crest Drive  
Westlake Village, CA 91361

## INVOICE

Function: Holiday Pty. 12-15-2008

Invoice Date: 12-15-2008

ITEM DESCRIPTION	DATE DUE	AMOUNT CHARGES	AMOUNT PREPAID	Date Paid	Check No.	AMOUNT DUE
1st Payment of Use Fee	10/08/08	\$375.00	\$375.00	10/30/08	296935	\$375.00
Balance of Use Fee	10/08/08	\$375.00	\$375.00	10/30/08	296935	\$375.00
Security Deposit		\$0.00	\$0.00			\$0.00
Office and Administrative Fee	10/08/08	\$150.00	\$150.00	10/30/08	296934	\$150.00
Rental Managers Fee	10/08/08	\$100.00	\$100.00	10/30/08	296934	\$100.00
Rest Rooms Sanitation & Cleanup.		\$125.00	\$0.00			\$125.00
Set-up-Remove tablesto deck&Set-uptables&Chairs Inside		\$0.00	\$0.00			\$0.00
Sub-Total		\$1,125.00	\$1,000.00			\$1,125.00
Actual Bar Sales Gross.	\$1,135.00	\$0.00	\$0.00			\$0.00
Cash Bar Sales		\$0.00	\$0.00			\$0.00
Hosted		\$1,135.00	\$0.00			\$1,135.00
Bottles Champagne x 22.00		\$0.00	\$0.00			\$0.00
Bottles Kendal Jackson x 22.00	\$0.00	\$0.00	\$0.00			\$0.00
Bottles BV Cab x 22.00		\$0.00	\$0.00			\$0.00
1- Bartender \$18.00/Hour - Gene		\$0.00	\$0.00			\$0.00
2- Bartender \$18.00/Hour - Greg	5	\$90.00	\$0.00			\$90.00
3- Bartender \$18.00/Hour - John		\$0.00	\$0.00			\$0.00
4- Bartender \$18.00/Hour - Bob/Ralph		\$0.00	\$0.00			\$0.00
Gratuities 17% X Bar Gross -2 Bartenders 11% Each		\$192.95	\$0.00			\$192.95
Bulk Wine purchase Bots x \$xx.00		\$0.00	\$0.00			\$0.00
		\$0.00	\$0.00			\$0.00
		\$0.00	\$0.00			\$0.00
		\$0.00	\$0.00			\$0.00
		\$0.00	\$0.00			\$0.00
Rental: Dishes/Cutlery/Glassware		\$77.00	\$0.00			\$77.00
Sub-Total		\$2,619.95	\$0.00			\$2,619.95
Sales Tax on Rental, Bar, and Equipment Rental	\$1,212.00	\$99.99	\$0.00			\$99.99
Totals		\$2,719.94	\$1,000.00			\$2,719.94

Make This Check Payable to Gene Morrow



Make This Check Payable to Westlake Yacht Club



3% Late Fee if Paid After

Total Cost

Mail Above Checks in Envelope Provided to 3615 Twin Lake Ridge-Westlake Village, CA 91361

Total Cost		\$2,719.94															
Westlake Yacht Club Rental Credit		\$1,000.00															
	<b>Total Due:</b>	<b>\$1,719.94</b>															
Thank You: Gene Morrow Rental Mgr.																	
CC:																	
Commodore: Kaj Sorrensen																	
Vice Commodore: Robert Amenta																	
Rear Commodore: Ed Jefferson																	
Treasurer: Walt Jefford																	
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Rental Type</th> <th style="width: 30%;">Estimate</th> <th style="width: 40%;">Attendance</th> </tr> </thead> <tbody> <tr> <td>Investment</td> <td></td> <td></td> </tr> <tr> <td>Member</td> <td></td> <td></td> </tr> <tr> <td>Non member</td> <td style="text-align: center;">60</td> <td style="text-align: center;">60</td> </tr> <tr> <td>Hours:</td> <td colspan="2" style="text-align: center;">4:00pm-11:00pm</td> </tr> </tbody> </table>	Rental Type	Estimate	Attendance	Investment			Member			Non member	60	60	Hours:	4:00pm-11:00pm		
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