

## **APPLYING FOR DISABLED DIAL-A-RIDE SERVICE IN WESTLAKE VILLAGE**

### **Eligibility**

In compliance with the Americans with Disabilities Act of 1990 (ADA), the Westlake Village Dial-A-Ride Program provides ADA services to anyone with a disability who cannot use traditional public transportation systems. If you have a disability that prevents you from driving and/or using fixed route public transportation systems some or all of the time, you may be eligible for Dial-A-Ride ADA services. Westlake Village Dial-A-Ride is a curb-to-curb, advanced reservation transportation service operating within the boundaries of Westlake Village and Thousand Oaks. Service to Agoura Hills is limited to medical or employment-related trips only.

The City of Westlake Village offers disabled cards to residents if they show proof of eligibility, including a Medicare card, Social Security Disability Insurance or Supplemental Security Income documentation, or a Veterans Administration letter certifying the applicant has at least a 50 percent disability. Applicants also can submit a form signed by a health-care provider verifying a disability, which can include blindness, hearing impairment, ambulatory problems, epilepsy, mental retardation or mental illness.

### **Application**

Applying for disabled service is a two-step process. Both steps are necessary to complete the certification process.

1. **Complete the top half of the application for disabled service:** This part of the form asks for key components about you and your special needs. It is important to sign the form before giving it to your certifying official for the bottom portion.
2. **Have a certified professional complete the bottom portion of the application for disabled service - the Professional Verification portion:** For your convenience, you have a choice of **licensed professionals** who can complete this form; doctor, therapist, social worker, nurse, or rehabilitation worker. You may print out the form from our website or have one mailed to you.

It is important to complete all parts of the application before submitting for processing. Please bring the completed application form to Westlake Village City Hall for processing and to obtain your Disabled Dial-A-Ride card.

Westlake Village City Hall  
31200 Oak Crest Drive  
Westlake Village, CA 91361

**Please note:** Upon completion of your form, you will need to take a picture to receive your ADA card. In addition to your completed form, please provide a picture ID such as a California Drivers License, California ID card, or Veteran's ID card, and proof of residency to receive your card.

**Once you have obtained your card, you must show it to the driver each time you board a Westlake Village Dial-A-Ride vehicle.**

If you have any questions about the application process, or need an application package mailed to you, please call Westlake Village City Hall at (818) 706-1613.

**APPLICATION FOR WESTLAKE VILLAGE  
DISABLED DIAL-A-RIDE SERVICE**

The Westlake Village Disabled Dial-A-Ride program is available for residents of the City of Westlake Village that are unable to drive or utilize public transportation. Riders may travel anywhere within the Westlake Village or Thousand Oaks area. Service into Agoura Hills is limited to medical appointments and work-related trips only.

The City of Westlake Village provides free disabled Dial-A-Ride cards to residents if they show proof of eligibility, which can include a Medicare card, Social Security Disability Insurance or Supplemental Security Income documentation, or a Veterans Administration letter certifying the applicant has at least a 50 percent disability. Applicants can also submit a form signed by a health-care provider verifying a disability, which can include blindness, hearing impairment, ambulatory problems, epilepsy, mental retardation or mental illness.

Please fill out the following identification information and return to Westlake Village City Hall for processing and to receive your disabled Dial-A-Ride card.

Name of applicant: \_\_\_\_\_  
(PLEASE TYPE OR PRINT YOUR NAME HERE)

Mailing Address: \_\_\_\_\_  
NO. STREET APT. NO. CITY STATE ZIP

Telephone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Birthdate \_\_\_\_/\_\_\_\_/\_\_\_\_  
MONTH/DAY/YEAR

Please list your disability condition \_\_\_\_\_

Are you seeking a permanent or temporary pass? PERMANENT/TEMPORARY  
(Please circle option that best suits your needs.)

By signing this form, the applicant agrees to the release of all information to the Westlake Village Dial-A-Ride for the purpose of eligibility certification as a disabled rider.

\_\_\_\_\_  
SIGNATURE OF APPLICANT OR AUTHORIZED REPRESENTATIVE DATE

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AFTER REVIEWING THE ELIGIBILITY CRITERIA, I CERTIFY THAT THE DISABLED PERSON NAMED  
HEREIN MEETS THE ATTACHED ELIGIBILITY CRITERIA.

PLEASE TYPE / PRINT NAME OF CERTIFYING PERSON SIGNATURE OF CERTIFYING PERSON

\_\_\_\_\_  
TITLE ADDRESS

\_\_\_\_\_  
TELEPHONE CITY

Physician's License # (if applicable) \_\_\_\_\_ CERTIFICATION DATE \_\_\_\_\_

**APPLICANT:**  
To receive a Photo Identification Card, return original application in person to:  
  
WESTLAKE VILLAGE CITY HALL  
31200 OAK CREST DRIVE  
WESTLAKE VILLAGE, CA 91361  
Weekdays: 8:00 a.m. - 5:00 p.m.  
CALL (818) 706-1613 FOR MORE INFORMATION

**OFFICE USE ONLY**  
  
BY \_\_\_\_\_  
DATE \_\_\_\_\_